



## Personal Assistant Application Agreement

### *Fees:*

**\$10.00** Lockbox Service Fee

**\$75.00** SentiLock Activation Fee

**\$145.00** SentiLock Lease Fee (to be renewed each January directly with SentiLock)

### **Personal Assistant User Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Recruiting Agent/Realtor® Information**

Name of Brokerage: \_\_\_\_\_

Brokerage Address

of Recruiting Agent/Realtor®: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Main Phone #: \_\_\_\_\_

Name of Association: Northern Virginia Association of Realtors®

### **Principal Broker Signature**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Recruiting Agent/Realtor® Signature**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Personal Assistant Signature**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send the completed form to [membership@nvar.com](mailto:membership@nvar.com). An NVAR Staff member will reach out to you regarding payment.