



Personal Assistant Application Agreement

Fees:

\$10.00 Lockbox Service Fee

\$75.00 SentriLock Activation Fee

\$160.00 SentriLock Lease Fee (to be renewed each January directly with SentriLock)

Personal Assistant User Information

Last Name: _____ First Name: _____

Home Address: _____

City: _____ State: _____ ZIP: _____

Cell Phone #: _____ Email Address: _____

Recruiting Agent/Realtor® Information

Name of Brokerage: _____

Brokerage Address

of Recruiting Agent/Realtor®: _____

City: _____ State: _____ ZIP: _____

Main Phone #: _____

Name of Association: Northern Virginia Association of Realtors®

Credit Card Information

Name as it appears on Credit Card: _____

Credit Card #: _____

Expiration Date: _____ Security Code: _____

Billing Address: _____

City: _____ State: _____ ZIP: _____

Principal Broker Signature

Print Name: _____ Signature: _____

Date: _____

Recruiting Agent/Realtor® Signature

Print Name: _____ Signature: _____

Date: _____

Personal Assistant Signature

Print Name: _____ Signature: _____

Date: _____